



Spot

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## Dailies Spec Sheet

### Tape Stock

Transfer dailies to Betacam SP, or DBeta if it's more convenient. Please clearly label the cassettes as to which film rolls and time code hours they contain.

### Time Code & Windows

DO NOT burn in timecode. Please include a window matching the key code of the film. Include another window with audio time code if "Smart Sync" or SMPTE time code has been used. This should also be present on any wild track transfers. Both windows need to be just outside of picture safe with audio on the left and key code on the right.

### Video

Each lab roll:

- \* Must have a start mark in the head leader - preferably a punch.
- \* Must be locked at proper speed when the start mark is transferred.
- \* Must have exclusive time code beginning on the hour at the start mark.
- \* Must have continuous time code within each hour/lab roll.
- \* Please transfer each roll completely onto one cassette. Do not split a roll onto 2 cassettes, although more than one lab roll may be transferred onto 1 cassette.
- \* Slate all speeds other than 24 fps. Include the key code window even if inaccurate as it will provide us with an approximate location on the neg.
- \* If footage is intended to be used in a 16x9 format, please transfer anamorphically - not cropped or letterboxed. If you're unsure of the final aspect ratio, please call us.

### Audio

Sync all audio with picture. If audio is recorded in stereo, assign discrete tracks (do not mix). Insert ALL wild tracks following the lab rolls with which they were associated, or at the end of the cassette if more than one lab roll was transferred onto it. Please put up a graphic to let us know there is sound there.

Ship all neg to specified telecine facility, one day after the dailies cassettes are sent. For multi-day shoots, it may be sent all at once.